

**From:** Wendi Patience <wpatience@onevoicewales.wales>  
**Sent:** 09 January 2025 10:20  
**To:** Wendi Patience <wpatience@onevoicewales.wales>  
**Cc:** Wendi Patience <wpatience@onevoicewales.wales>  
**Subject:** 2025 TRAINING DATES - JANUARY - MARCH 2025 / DYDDIADUA HYFFORDDIANT - IONAWR - MAWRTH 2025

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in January – March 2025 please bring this to the attention of your council.

The cost of the training is £40 for members or £63 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
13/01/2025	Monday	New Councillor Induction	6.30-8.00pm
04/02/2025	Tuesday	New Councillor Induction	6.30-8.00pm
11/02/2025	Tuesday	New Councillor Induction	6.30-8.00pm
20/02/2025	Thursday	New Councillor Induction	6.30-8.00pm
05/03/2025	Wednesday	New Councillor Induction	6.30-8.00pm

15/01/2025	Wednesday	The Council - Module 1	6.30-8.00pm
10/02/2025	Monday	The Council - Module 1	6.30-8.00pm
18/03/2025	Tuesday	The Council - Module 1	6.30-8.00pm
27/03/2025	Thursday	The Council - Module 1	6.30-8.00pm

22/01/2025	Wednesday	The Councillor - Module 2	6.30-8.00pm
24/02/2025	Monday	The Councillor - Module 2	6.30-8.00pm
04/03/2025	Tuesday	The Councillor - Module 2	6.30-8.00pm

<b>20/03/2025</b>	<b>Thursday</b>	<b>The Councillor - Module 2</b>	<b>6.30-8.00pm</b>
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<b>23/01/2025</b>	<b>Thursday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>05/02/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>The Council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>18/02/2025</b>	<b>Tuesday</b>	<b>The council as an Employer - Module 3 - Welsh</b>	<b>6.30-8.00pm</b>
<b>04/03/2025</b>	<b>Tuesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>12/03/2025</b>	<b>Wednesday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>
<b>17/03/2025</b>	<b>Monday</b>	<b>The council as an Employer - Module 3</b>	<b>6.30-8.00pm</b>

<b>20/01/2025</b>	<b>Monday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>29/01/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>05/02/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Tuesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>20/02/2025</b>	<b>Thursday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>06/03/2025</b>	<b>Thursday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>
<b>19/03/2025</b>	<b>Wednesday</b>	<b>Understanding the Law - Module 4</b>	<b>6.30-8.00pm</b>

<b>21/01/2025</b>	<b>Tuesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>11/02/2025</b>	<b>Tuesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>03/03/2025</b>	<b>Monday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>
<b>24/03/2025</b>	<b>Monday</b>	<b>The Council Meeting - Module 5</b>	<b>6.30-8.00pm</b>

<b>20/01/2025</b>	<b>Monday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
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<b>28/01/2025</b>	<b>Tuesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>19/02/2025</b>	<b>Wednesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>05/03/2025</b>	<b>Wednesday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>
<b>24/03/2025</b>	<b>Monday</b>	<b>Local Government Finance - Module 6</b>	<b>6.30-8.00pm</b>

<b>28/01/2025</b>	<b>Tuesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>
<b>26/02/2025</b>	<b>Wednesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>
<b>11/03/2025</b>	<b>Tuesday</b>	<b>Health &amp; Safety - Module 7</b>	<b>6.30-8.00pm</b>

<b>22/01/2025</b>	<b>Wednesday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>
<b>25/03/2025</b>	<b>Tuesday</b>	<b>Introduction to Community Engagement - Module 8</b>	<b>6.30-8.00pm</b>

<b>14/01/2025</b>	<b>Tuesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>30/01/2025</b>	<b>Thursday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>03/03/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>11/03/2025</b>	<b>Tuesday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>30/03/2024</b>	<b>Thursday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>
<b>31/03/2025</b>	<b>Monday</b>	<b>Code of Conduct - Module 9</b>	<b>6.30-8.00pm</b>

<b>15/01/2025</b>	<b>Wednesday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
<b>24/02/2025</b>	<b>Tuesday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
<b>13/03/2024</b>	<b>Thursday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>

<b>31/03/2025</b>	<b>Monday</b>	<b>Chairing Skills - Module 10</b>	<b>6.30-8.00pm</b>
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<b>14/01/2025</b>	<b>Tuesday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>
<b>06/02/2025</b>	<b>Thursday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>
<b>10/03/2025</b>	<b>Monday</b>	<b>Creating a Community Place Plan - Module 12</b>	<b>6.30-8.00pm</b>

<b>16/01/2025</b>	<b>Thursday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>
<b>26/02/2025</b>	<b>Wednesday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>
<b>10/03/2025</b>	<b>Monday</b>	<b>Community Engagement Part II - Module 13</b>	<b>6.30-8.00pm</b>

<b>27/01/2025</b>	<b>Monday</b>	<b>Equality and Diversity - Module 14</b>	<b>6.30-8.00pm</b>
<b>13/03/2025</b>	<b>Thursday</b>	<b>Equality and Diversity - Module 14</b>	<b>6.30-8.00pm</b>

<b>06/02/2025</b>	<b>Thursday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>18/02/2025</b>	<b>Tuesday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>04/03/2025</b>	<b>Tuesday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>
<b>31/03/2025</b>	<b>Monday</b>	<b>Information Management - Module 15</b>	<b>6.30-8.00pm</b>

<b>16/01/2025</b>	<b>Thursday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>
<b>17/02/2025</b>	<b>Monday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>
<b>25/03/2025</b>	<b>Tuesday</b>	<b>Use of IT, Websites and Social Media - Module 16</b>	<b>6.30-8.00pm</b>

<b>04/02/2025</b>	<b>Tuesday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>
<b>27/02/2025</b>	<b>Thursday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>
<b>18/03/2025</b>	<b>Tuesday</b>	<b>Making Effective Grant Applications - Module 17</b>	<b>6.30-8.00pm</b>

27/01/2025	Monday	Effective Staff Management - Module 18	6.30-8.00pm
12/03/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm

23/01/2024	Thursday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
17/03/2025	Monday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm

21/01/2025	Tuesday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
19/02/2025	Wednesday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
20/03/2025	Thursday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm

23/01/2024	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm
18/02/2025	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
26/03/2025	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm

15/01/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
19/02/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
19/03/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

14/01/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
30/01/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
11/02/2025	Monday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
25/02/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
11/03/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
27/03/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm

14/01/2025	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
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<b>03/02/2025</b>	<b>Monday</b>	<b>Biodiversity Part 1 - Module 25</b>	<b>6.30-8.00pm</b>
<b>06/03/2025</b>	<b>Thursday</b>	<b>Biodiversity Part 1 - Module 25</b>	<b>6.30-8.00pm</b>

<b>21/01/2025</b>	<b>Tuesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>
<b>12/02/2025</b>	<b>Wednesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>
<b>19/03/2025</b>	<b>Wednesday</b>	<b>Biodiversity Part 2 - Module 26</b>	<b>6.30-8.00pm</b>

<b>28/01/2025</b>	<b>Tuesday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>
<b>27/02/2025</b>	<b>Thursday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>
<b>18/03/2025</b>	<b>Tuesday</b>	<b>Nature Project Management - Module 27</b>	<b>6.30-8.00pm</b>

Please don't hesitate to contact me via email to make a booking.

Kind regards,  
Wendi