



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on
Tuesday 25th June 2024 at Llanbradach Community Centre
in a MULTI-LOCATIONAL format in accordance with the provisions of the
Local Government and Elections (Wales) Act 2021.**

Present

Councillors: N Cabble (Chair), N Hewer, B Newton and V Noble.

Clerk: C Mortimer

Chair Cllr Norma Cabble welcomed everyone to the meeting.

- 49 Apologies** – apologies were received from Cllrs G Enright and C Mann due to other council commitments and Cllrs D Edwards and A West due to other commitments.
- 50 Declarations of Interest**
Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.
There were no declarations of interest.
- 51 Audit - Year Ended 31st March 2024**
- (i) Internal Auditors Report was received and noted.
- (ii) Annual Return was received, approved and signed by the chair.
- (iii) Accompanying documents were received and approved.
- (iv) Members noted that a Basic Audit will be undertaken for year ended 31st March 2024
- (v) "Notice of appointment of the date for the exercise of electors' rights" was received and members noted that they had been displayed on the village notice board and published on our website.
- (vi) Members noted the following Audit timetable:
by **16 June 2024** we publish the Notice of appointment of the date for the exercise of electors' rights on a noticeboard in the area and on the Council's website for a minimum of **14 calendar days**; and
- after the 14 calendar days referred to above, council is to make appropriate arrangements for the **public to inspect** the accounts and supporting documents **for a total of 20 working days to from 1 July to 26 July 2024.**
 - **completed and approved annual return and all requested information will be emailed to Audit Wales and hard copies hand delivered to** Community Council Audits, Audit Wales, 1 Capital Quarter, Tyndal Street, Cardiff CF10 4BZ **by 5 July or 8 July at the latest.**
- 52 Next meeting Date:**
- Monday 8th July 2024**
- Ordinary Meeting (last before the August recess).
- Meeting closed at 7.50pm**

Signed: _____ **Chair**

Date: 8th July 2024