



**CYNGOR CYMUNED
LLANBRADACH & PWLL-Y-PANT
COMMUNITY COUNCIL**

**Minutes of the ORDINARY Council Meeting held on
Monday 15th April 2024 6.15pm at Llanbradach Community Centre in a
MULTI-LOCATIONAL format in accordance with the provisions of the
Local Government and Elections (Wales) Act 2021.**

Present

Councillors: V Alexander, N Cabble (Chair), D Edwards, G Enright, N Hewer and C Mann

Clerk: C Mortimer

In Attendance: Mr Glen Adams Blacksmith at Horizon Forge, PCSO Beverly Coggan of Gwent Police, Mr S Skivens of Caerffili & District Twinning.

Chair Cllr Norma Cabble welcomed everyone to the meeting.

204. Public participation - Commemorative bench

Mr. Glen Adams of Horizon Forge introduced himself to the members. In summary, the talented artisan shared details about some of his notable projects:

Rudry Common “Nightingale Walk” Bench:

Glen Adams undertook the creation of a bench for the Nightingale Walk on Rudry Common. This bench beautifully captures the essence of the natural surroundings, incorporating elements like ancient hedgerows, gnarled roots, and knotted trees.

Cwm Carn Woodland Animal Sculptures:

Collaborating with Natural Resources Wales, Glen Adams crafted a set of four woodland animal sculptures. These sculptures are now installed along the scenic Cwm Carn Forest Drive, adding enchantment to the landscape.

Llansteffan Castle Gates:

Commissioned by CADW, Glen Adams designed gates that harmonize with the Tudor gateway into Llansteffan Castle. His craftsmanship, executed through his artistic venture, Horizon Forge, resulted in gates that were installed in May 2021.

Members had previously agreed and provided Mr. Adams with a rough specification for crafting a commemorative bench dedicated to the D-Day Landings, while also depicting local history. During the meeting, Mr. Adams presented a beautiful model of the bench, which will be further discussed as part of upcoming projects.

Mr Glen Adams was thanked for his attendance, and he subsequently left the meeting.

205. Police update April 2024

PCSO Beverly Coggan presented her monthly report to members.

Crimes logged between 10/03/23-14/04/2024.

102 calls

Incidents include:

- Missing persons
- Criminal damage
- Concern for safety
- Fraud
- Sudden death
- Sexual Offences
- Stolen Vehicle/Motorbike
- Vehicle damage
- Theft
- Vehicle entry
- Abandoned vehicle
- Off road bikes

BYPASS / PWLL Y PANT ROUNDABOUT

10 Calls.

BDV (Broken down vehicle).

Persons on footbridge/carriageway

RTC (road traffic collision)

Debris on carriageway.

Dog running loose.

7 MISSING PERSONS - 4 calls relating to Ty Isaf.

Persons -18 years as per protocol, must be reported as missing by staff at the home.

OFF ROAD BIKES - We have received 2 calls relating to off road bikes, on Corbett's field, this is private land. Section 59 warnings can be issued on public land.

NOTHING OF NOTE

PCSO Coggan was thanked for her update and subsequently left the meeting.

206. Apologies – were received from Cllr Beci Newton and Cllr Ann West due to work commitments.

207. Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr Colin Mann and Cllr David Edwards declared an interest in the next item and minute no. 212 (ii) – Caerffili & District Twinning Association.

208. Caerphilly & District Twinning Association – Mr Steven Skivens

Mr Skivens introduced himself as Treasurer to the Caerffili & District Twinning Association which in summary was established in 1991 marking it as the beginning of a vibrant cultural exchange between Caerphilly and its twin town, Lannion in Brittany, France.

The twinning arrangement extends beyond Caerphilly itself. Llanbradach is also twinned with Ploubezre, a community located approximately two miles from Lannion, further strengthening the connections between these regions.

The purpose of the association is to promote cultural exchanges, shared heritage and friendship. Collaboration between these communities facilitates members visiting Brittany bi-annually, whilst our Breton counterparts come to Wales on alternate years, hosted at peoples homes. The twinning also includes friendly football matches between Llanbradach AFC and our junior footballers and Breton teams, within may h Llanbradach AFC touring at the beginning of May. The association were looking to engage with the youth more and were looking at social media to help in this area. With European Union funding now ceased, fund raising is crucial and annual membership is encouraged.

Cllr Vikki Alexander offered to help the association in this area if she was able to and Cllr Nicola Hewer would help with running an event to raise awareness and funding.

Chair Cllr Norma Cabble thanked Mr Skivens for his attendance and insightful discussion around the twinning. Mr Skivens subsequently left the meeting.

209 Chair Announcements

Chair Cllr Norma Cabble thanked all members that had helped and attended the Easter party. Members in turn thanked the chair for organizing the event and for her enormous contribution during the day and for the preparations prior to the party.

It was noted that £57 was raised from ticket sales and £19.75 was raised from kitchen sales. Cariad Kitchen had kindly gifted the cakes.

210 Minutes

Minutes of the ORDINARY COUNCIL meeting held on 11/03/2024 were received, approved and signed as an accurate record.

211 Finance to 11 April 2024

(i) Balance of Funds

'Balance of Funds' document was received, approved and signed as an accurate record.

(ii) Reconciliation

Reconciliation document was received, approved and signed as an accurate record.

(iii) Bank Statements

Bank statement 250 & 251 were received, approved and signed as an accurate record.

(iv) To ratify the urgent spend of £246 for a replacement defibrillator battery

RESOLVED: Council agreed to the urgent spend of £246 for the purchase of a defibrillator battery.

(v) To ratify the spend of £40 to the Information Commissioners Office regarding a registration certificate for 2024/25

RESOLVED: Council agreed to the spend of £40 to the ICO for a registration certificate.

212 Financial Assistance/Grants 2024/25

(i) Llangollen International Musical Eisteddfod

RESOLVED: Council agreed to grant the sum of £100 to Llangollen International Musical Eisteddfod

Cllr Colin Mann and Cllr David Edwards declared an interest in the next item and played no part in the ensuing discussions.

(ii) Caerffili & District Twinning Association

RESOLVED: Council agreed to grant the sum of £100 to the Caerffili & District Twinning Association

Cllr Colin Mann and Cllr David Edwards returned to discussions.

213 Projects 2024/25

(i) Project summary – was received and noted.

Clerk was required to write a letter to the resident at Dewinton terrace to determine whether they were happy with further works being undertaken to the community council land there.

(ii) D-Day Commemorative Bench Design Review

RESOLVED: Members of the council received a bespoke model of the proposed D-Day commemorative bench, crafted by a local blacksmith. Their response was one of delight, especially considering the bench's incorporation of the village's industrial history.

However, before proceeding with the actual construction, a few adjustments were necessary:

- **Securing the Poppies:** The poppies on the backrest needed to be secured with a backplate to prevent any risk of children's fingers getting caught and to enhance vandal resistance.
- **Vinyl Design Preferences:** Council members expressed a preference for the poppy image to appear on the right side, while the silhouette should be more prominently featured on the left. Additionally, they recommended removing any single symbol of faith.
- **Additional Features:** Suggestions included incorporating daffodils near the pit wheel and including the D-Day date (6th June 1944) and appropriate wording to recognize the 80th commemoration on the circular plaque.

In the final resolution, the council agreed to allocate a maximum budget of £4,000.

Unfortunately, due to budget constraints, additional items such as pit and miners' helmets, pick and shovel, and a rifle could not be included, as they would have added an extra £900 to the project cost.

214 Audit Wales - Audit Arrangements for Year Ended 31st March 2024

To receive and note the following:

(i) Email from Audit Wales was received and noted.

(ii) Audit Notice and Arrangements and Schedule was received and noted.

(iii) Annual Return Guidance Notes was received and noted.

215 Independent Remuneration Report 2024/25 (pages 19-21 for C&TC's)

RESOLVED: Members received and noted that there are no further changes to the payments and benefits paid to elected members and therefore members agreed to Determinations from 2023/24 be applied in 2024/25, including those covering:

- Payments for undertaking senior roles
- Contributions towards costs of care and personal assistance
- Reimbursement of travel and subsistence costs
- Compensation for financial loss
- Attendance allowance and
- Co-opted member

Type of payment	Requirement 2024/25	AGREED for 2024/25
Group 4 Extra Costs/Basic Payment	(Electorate 1,000 - 4,999) Mandatory for all Members (we have an electorate number of 3,187 as of 3/1/24)	£156 plus one-off payment of £52 for consumables to all members
Senior Role Payment	Optional £500 for 1 member; optional for up to 3	<i>NIL</i>
Mayor or Chair	Optional up to £1,500	<i>£250 to Chair</i>
Deputy Mayor or Vice Chair	Optional up to £500	<i>£100 to Vice Chair</i>
Care (children/elderly)	Mandatory	Must produce receipts
Attendance Allowance	Optional	Disapproved
Financial Loss	Optional	Disapproved
Travel, Overnight	Optional	Agreed
Subsistence	Optional	Agreed

216 Membership 2024/25**(i) One voice Wales (OVW)**

RESOLVED: Council agreed to approve membership with OVW for 2024/25 at a cost of £817

(ii) Institute of Welsh Affairs (IWA)

RESOLVED: Council agreed to approve an individual membership with IWA for 2024/25 at a cost of £54

217 Ty'n y Graig Footbridge Update - Transport for Wales (TfW) – there was no further update.

218 Bluebell Woods Bluebell Woods Update - Llanbradach Area Regeneration Committee (LARC)

It has previously been noted that LARC has received a charitable status. Clerk enquired as to whether LARC had their own bank account so that their funds can be transferred from LLPCC's account.

219 Land Lying to the East of Berllanlwyd Llanbradach CF83 3RW – there was no further update.

- 220 Social Media**
A member had been removed from the LLPCC's facebook account without any notice and enquired about setting up a stand-alone facebook account. Clerk will enquire to setting one up.
- 221 Planning Applications** (any additional applications will be tabled at meeting) – there were no planning applications.
- 222 RESOLVED:** Council agreed to close the meeting and to exclude press and public due to the confidential nature of the next item.
(i) Land
RESOLVED: Members agreed to conveyancing costs of £140
- 223 RESOLVED:** Council agreed to open the meeting back up to the press and public.
- 224 Training**
Members received and noted the following training and are encouraged to attend training courses.
(i) Training overview
(ii) Training schedule for April – July 2024
- 225 Next meeting Date: AGM and Ordinary meeting will be held on** Monday 20th May 2024, 6.15pm at Llanbradach Community Centre.

Meeting closed at 8.45pm

Signed: _____ **Chair** **Date: 20th May 2024**